

**Minutes  
Of the  
GALVESTON COUNTY  
CONSOLIDATED DRAINAGE DISTRICT**

**REGULAR BOARD MEETING**

**JANUARY 23, 2024**

Those Present: Board Members  
Rusty Burkett, Kevin Holland, Theresa Gustafson, Jim Gibson (Absent),  
Lonnie Moffitt

Employees:  
Kathy Grace – Administrative Manager  
Joseph Anderson – Operations Manager  
Scott Sheridan – District Engineer

**NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT ON JANUARY 23, 2024, AT 8:00 AM AT THE DISTRICT'S OFFICE LOCATED AT 1605 WHITAKER DRIVE, FRIENDSWOOD, TEXAS.**

**1. CALL THE MEETING TO ORDER**

President Holland called the meeting of January 23, 2024, to order @ 8:00 AM.

**2. INVOCATION**

President Holland led the invocation.

**3. PLEDGE OF ALLEGIANCE**

President Holland led the Pledge of Allegiance.

**4. CITIZENS COMMENTS (Members of the public are invited to give comments at this time, lasting no longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated)** Don Johnson gave a report on fees of an officer.

**5. DISCUSSION AND ACTION ITEMS**

A. Consider Resolution 2024-01 "A RESOLUTION OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT OF GALVESTON COUNTY, TEXAS SETTING FORTH ACTIONS TO AUTHORIZE A JOINT ELECTION FOR THE PURPOSE OF ELECTING MEMBERS TO THE BOARD OF DIRECTORS"

MOTION Director Burkett made a motion to approve the Consider Resolution 2024-01 "A RESOLUTION OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT OF GALVESTON COUNTY, TEXAS SETTING FORTH ACTIONS TO AUTHORIZE A JOINT ELECTION FOR THE PURPOSE OF ELECTING MEMBERS TO THE BOARD OF DIRECTORS". Director Gustafson seconded the motion.

The motion carried unanimously.

- B. Review & Take Action on Master Plan Update Lakes at Westland Ranch Sections 2 & 3 – Letter Authorization – LJA Planning & Landscape Architecture.

MOTION Director Burkett made a motion to approve the Master Plan Update Lakes at Westland Ranch Sections 2 & 3 – Letter Authorization – LJA Planning & Landscape Architecture. Director Moffitt seconded the motion.

The motion carried unanimously.

- C. Review & Take Action on Enterprise Clear Creek – Dean Pipeline – Variance Request – Since this line will be placed in an existing pipeline ROW which crosses Clear Creek at of angle of approximately 43 degrees, they would like to request a variance from the district's criteria to cross a facility within 20 degrees perpendicular to said facility – Enterprise Products.

MOTION Director Moffitt made a motion to approve the Enterprise Clear Creek – Dean Pipeline – Variance Request – Since this line will be placed in an existing pipeline ROW which crosses Clear Creek at of angle of approximately 43 degrees, they would like to request a variance from the district's criteria to cross a facility within 20 degrees perpendicular to said facility – Enterprise Products. Director Burkett seconded the motion. Director Gustafson recused herself from the vote.

The motion carried unanimously. President Holland, Director Moffitt & Director Burkett voted for the motion & Director Gustafson recuse from the vote.

- D. Review & Take Action on Enterprise Clear Creek – Dean Pipeline – Variance Request – To not to install the concrete pad above the pipeline since it will be directionally drilled – Enterprise Products.

MOTION Director Burkett made a motion to approve the Enterprise Clear Creek – Dean Pipeline – Variance Request – To not to install the concrete pad above the pipeline since it will be directionally drilled – Enterprise Products. Director Moffitt seconded the motion. Director Gustafson recused herself from the vote.

The motion carried unanimously. President Holland, Director Moffitt & Director Burkett voted for the motion & Director Gustafson recuse from the vote.

- E. Review & Take Action on Enterprise Clear Creek – Dean Pipeline – Preliminary Drainage Plan – Enterprise Products.

MOTION Director Moffitt made a motion to approve the Enterprise Clear Creek – Dean Pipeline – Preliminary Drainage Plan – Enterprise Products with the caveat that the exposed pipeline be removed once the new pipeline is in service. Director Burkett seconded the motion. Director Gustafson recused herself from the vote.

The motion carried unanimously. President Holland, Director Moffitt & Director Burkett voted for the motion & Director Gustafson recuse from the vote.

**6. CONSENT AGENDA**

- A. Approval of the January 23, 2024, Bills
- B. Approval of the January 09, 2024, Minutes

MOTION Director Gustafson made a motion to approve the January 23, 2024, Bills & January 09, 2024, Minutes. Director Moffitt seconded the motion.

The motion carried unanimously.

**7. OPERATIONS MANAGERS REPORT**

- A. Project Updates:  
GCCDD is mowing throughout the District.  
DC Contracting continues the improvements on Mary's Creek at the Baptist Church.  
DC Contracting continues the improvements on Mary's Creek at Royal Court.  
DC Contracting continues the construction on number 3 detention pond off of Castlewood projects.  
The barge continues to remove trees along Clear Creek.

**8. ADMINISTRATIVE MANAGERS REPORT**

Kathy reported she is working on the audit and opens record request.

**9. DISTRICT ENGINEERS REPORT**

Scott gave a report on the projects.

**10. CITY COUNCIL LIAISON REPORTS**

- a. City Council Liaison Report.
- b. City Engineer Report.
- c. Planning & Zoning Liaison Report.

**11. CITY OF LEAGUE CITY REPORT**

- a. City Council Liaison Report. No Report.
- b. City Engineer Report. Matt gave a report on the Westland Ranch.
- c. Planning & Zoning Liaison Report.

**12. REGIONAL FLOOD PLAN CORRESPONDENCE**

- A. Peggy Zahler.

**13. BOARD OF DIRECTORS REPORT**

Director Holland – No Report.

Director Gustafson - No Report.

Director Burkett - Reported that GCCDD & Friendswood needs to look at the State level to help on Clear Creek. He also added that Clear Creek needs to be volumized to handle more water.

Director Moffitt - No Report.  
Director Gibson – No Report.

**EXECUTIVE SESSION**

**1. CALL THE MEETING TO ORDER**

**2. EXECUTIVE SESSION**

**A. THE BOARD OF DIRECTORS WILL CONVENE INTO CLOSED MEETING, PURSUANT TO TEX. GOV'T CODE SECTION 551.072 – DISCUSSION REGARDING REAL PROPERTY  
THE BOARD OF DIRECTORS WILL RECONVENE INTO AN OPEN MEETING**

**14. ACTION REGARDING EXECUTIVE SESSION**

**15. ADJOURNMENT**

MOTION Director Gustafson moves for adjournment. Director Moffitt seconded the motion. The motion carried unanimously. The meeting adjourned at 8:37 AM.

ATTEST:

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Joseph Anderson – Operations Manager

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Kevin Holland – President