

**Minutes  
Of the  
GALVESTON COUNTY  
CONSOLIDATED DRAINAGE DISTRICT**

**REGULAR BOARD MEETING**

**JUNE 13, 2023**

Those Present: Board Members  
Rusty Burkett, Kevin Holland, Theresa Gustafson, Jim Gibson

Employees:  
Kathy Grace – Administrative Manager (Absent)  
Joseph Anderson – Operations Manager  
Scott Sheridan – District Engineer

**NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT ON JUNE 13, 2023, AT 8:00 AM AT THE DISTRICT'S OFFICE LOCATED AT 1605 WHITAKER DRIVE, FRIENDSWOOD, TEXAS.**

**1. CALL THE MEETING TO ORDER**

President Holland called the meeting of June 13, 2023, to order @ 8:00 AM.

**2. PLEDGE OF ALLEGIANCE**

Director Burkett led the Pledge of Allegiance.

**3. CITIZENS COMMENTS (Members of the public are invited to give comments at this time, lasting no longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated)**

**4. DISCUSSION AND ACTION ITEMS**

**A. Appointment of Director Position 5.**

MOTION Director Gibson made a motion to table the Director Position 5. Director Gustafson seconded the motion.

The motion carried unanimously.

**B. Oath of Office for Director Position 5.**

C. Election of Officers for the Board of Directors.

MOTION Director Gibson made a motion table the Election of Officers President, Vice President, Secretary and Treasurer. Director Gustafson seconded the motion.

The motion carried unanimously.

D. Review & Take Action on 300 W. Viejo – Final Drainage Plan – BEC Engineers and Consultants, LLC.

MOTION Director Gibson made a motion to approve the 300 W. Viejo – Final Drainage Plan – BEC Engineers and Consultants, LLC. Director Burkett seconded the motion.

The motion carried unanimously.

E. Review & Take Action on The Albritton – Revised Final Drainage Plan – WGA Consulting Engineers.

MOTION Director Burkett made a motion to approve The Albritton – Revised Final Drainage Plan – WGA Consulting Engineers. Director Gibson seconded the motion.

The motion carried unanimously.

F. Approve or Deny the Variance Request – 36 Wilderness Trails – requesting to purchase regional detention for the increase of impervious coverage – DTS Engineering, Inc.

MOTION Director Gibson made a motion to deny the Variance Request – 36 Wilderness Trails – requesting to purchase regional detention for the increase of impervious coverage – DTS Engineering, Inc. Director Burkett seconded the motion.

The motion carried unanimously.

G. Review & Take Action on the Interlocal Agreement by and between the City of Friendswood and Galveston County Consolidated Drainage District for the Master Drainage Plan in the amount not to exceed \$400,000.00.

DISCUSSION President Holland stated that we need to identify small projects that can be completed. Dannenbaum has studies that can be implemented within the master plan. President Holland asked that HCFC not be included. Director Gibson asked if the cost-benefit ratio will be included and Jil said it could be added. Will the tidal surge be within the study and Jil said it could be added. Director Burkett asked to define the project areas that GCCDD wants and some of Friendswood is in Harris County. Director Gustafson asked Jil what criteria they use in the RFQ and Jil said work experience and firms that perform this kind of work.

MOTION Director Gustafson made a motion to approve the Interlocal Agreement by and between the City of Friendswood and Galveston County Consolidated Drainage District for the Master Drainage Plan in the amount not to exceed \$400,000.00. Director Gibson seconded the motion.

The motion carried unanimously.

## 5. CONSENT AGENDA

- A. Approval of the June 13, 2023, Bills
- B. Approval of the May 23, 2023, Minutes

MOTION Director Gibson made a motion to approve the June 13, 2023, Bills & the May 23, 2023, Minutes. Director Gustafson seconded the motion.

The motion carried unanimously.

**6. OPERATIONS MANAGERS REPORT**

A. Project Updates:

GCCDD is mowing throughout the District.

DC Contracting continues the improvements on Mary's Creek at the Baptist Church.

DC Contracting continues the improvements on Mary's Creek at Royal Court.

DC Contracting continues the improvements on Mary's Creek.

**7. ADMINISTRATIVE MANAGERS REPORT**

No Report.

**8. DISTRICT ENGINEERS REPORT**

Scott gave an update on plan reviews and the Whitaker detention pond.

**9. CITY COUNCIL LIAISON REPORTS**

- a. City Council Liaison Report. Councilman Griffon said the city issue bonds for 27 million for drainage projects and that the state approved the 10 million for the Whitcomb project. He also thank the Board for approving the master drainage plan partnership. CCWSC meeting at 11:00 am June 13, 2023.
- b. City Engineer Report. Jil gave a report on the city's projects.
- c. Planning & Zoning Liaison Report. No Report.

**10. CITY OF LEAGUE CITY REPORT**

- a. City Council Liaison Report. No Report.
- b. City Engineer Report. Matt gave a report on the Westland Ranch.
- c. Planning & Zoning Liaison Report.
- d. Peggy Zahler Report – Peggy gave a report on Gulf Coast Protection District, FM 1959, State level update and the San Jacinto Region 6 update.

**11. BOARD OF DIRECTORS REPORT**

Director Holland – No Report.

Director Gustafson - No Report.

Director Burkett - Director Burkett thanked all the candidates for attending and speaking. He also gave an update on the Pearland project.

Director Barcak - No Report

Director Gibson – No Report.

**EXECUTIVE SESSION**

**1. CALL THE MEETING TO ORDER**

**2. EXECUTIVE SESSION**

- A. **THE BOARD OF DIRECTORS WILL CONVENE INTO EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODES, PURSUANT TO SECTION 551.072 – DISCUSSION REGARDING REAL PROPERTY AND PURSUANT TO SECTION 551.074 - PERSONNEL MATTERS.**

**THE BOARD OF DIRECTORS WILL RECONVENE INTO AN OPEN MEETING**

**12. ACTION REGARDING EXECUTIVE SESSION**

**A. CONSIDERATION AND POSSIBLE ACTION REGARDING REAL PROPERTY.**

Motion Director Gibson made a motion to approve purchasing areas 3 & 4 of Wilderness Trails for the amount of \$295,000.00. Director Gustafson seconded the motion.

The motion carried unanimously.

**B. CONSIDERATION AND POSSIBLE ACTION REGARDING PERSONNEL MATTERS.**

**13. ADJOURNMENT**

MOTION Director Burkett moves for adjournment. Director Gibson seconded the motion. The motion carried unanimously. The meeting adjourned at 10:40 AM.

ATTEST:

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Joseph Anderson – Operations Manager

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Kevin Holland - President