

**Minutes
Of the
GALVESTON COUNTY
CONSOLIDATED DRAINAGE DISTRICT**

REGULAR BOARD MEETING

MAY 09, 2023

Those Present: Board Members
Rusty Burkett, Kevin Holland, Don Barcak, Jim Gibson, Theresa Gustafson

Employees:
Kathy Grace – Administrative Manager
Joseph Anderson – Operations Manager
Scott Sheridan – District Engineer

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT ON MAY 09, 2023, AT 8:00 AM AT THE DISTRICT'S OFFICE LOCATED AT 1605 WHITAKER DRIVE, FRIENDSWOOD, TEXAS.

1. CALL THE MEETING TO ORDER

President Holland called the meeting of May 09, 2023, to order @ 8:00 AM.

2. PLEDGE OF ALLEGIANCE

Director Gibson led the Pledge of Allegiance.

- 3. CITIZENS COMMENTS (Members of the public are invited to give comments at this time, lasting no longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated)** Don Johnson report that last CAD class to protest your taxes is coming up. Jason Jones – see attached.

4. DISCUSSION AND ACTION ITEMS

- A. Review & Take Action on Westland Ranch Section 2 – Preliminary Plat – LJA Engineering, Inc.

MOTION Director Barcak made a motion to approve the Westland Ranch Section 2 – Preliminary Plat – LJA Engineering, Inc. Director Burkett seconded the motion.

The motion carried unanimously.

- B. Review & Take Action on Westland Ranch Section 5 – Preliminary Plat – LJA Engineering, Inc.

MOTION Director Burkett made a motion to approve the Westland Ranch Section 5 – Preliminary Plat – LJA

Engineering, Inc. Director Barcak seconded the motion.

The motion carried unanimously.

- C. Review & Take Action on Friendswood Trails City of Friendswood 16" Waterline Phase 1 B – Preliminary Drainage Plan – LJA Engineering, Inc.

MOTION Director Burkett made a motion to approve the Friendswood Trails City of Friendswood 16" Waterline Phase 1 B – Preliminary Drainage Plan – LJA Engineering, Inc. Director Gibson seconded the motion.

The motion carried unanimously.

- D. Review & Take Action on Friendswood Trails City of Friendswood 16" Waterline Phase 1 C – Preliminary Drainage Plan – LJA Engineering, Inc.

MOTION Director Burkett made a motion to approve the Friendswood Trails City of Friendswood 16" Waterline Phase 1 C – Preliminary Drainage Plan – LJA Engineering, Inc. Director Gibson seconded the motion.

The motion carried unanimously.

- E. Review & Take Action on Nixon Estates – Final Plat – FMS Surveying, Inc and reviewed by WGA Consulting Engineers.

MOTION Director Gibson made a motion to approve the Nixon Estates – Final Plat – FMS Surveying, Inc and reviewed by WGA Consulting Engineers. Director Barcak seconded the motion.

The motion carried unanimously.

- F. Review & Take Action on Jeter Memorial Funeral Home – Preliminary Plat – FMS Surveying, Inc and reviewed by WGA Consulting Engineers.

MOTION Director Burkett made a motion to approve the Jeter Memorial Funeral Home – Preliminary Plat – FMS Surveying, Inc and reviewed by WGA Consulting Engineers. Director Gustafson seconded the motion.

The motion carried unanimously.

- G. Review & Take Action on the proposal from Norris & Boudreaux Contractors, LLC for the cleaning and tree removal on Clear Creek in the amount of \$350.00 per hour.

MOTION Director Burkett made a motion to approve the proposal from Norris & Boudreaux Contractors, LLC for the cleaning and tree removal on Clear Creek in the amount of \$350.00 per hour. Director Barcak seconded the motion.

The motion carried unanimously.

- H. Review & Take Action on the proposal from SMC Consulting, Inc in the amount of \$11,900.00 for the Forest of Friendswood Detention Pond Expansion.

MOTION Director Gibson made a motion to approve the proposal from SMC Consulting, Inc in the amount of \$11,900.00 for the Forest of Friendswood Detention Pond Expansion. Director Barcak seconded the motion.

The motion carried unanimously.

- I. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$22,844.50 for the Improvements on Mary's Creek.

MOTION Director Gibson made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$22,844.50 for the Improvements on Mary's Creek. Director Gustafson seconded the motion.

The motion carried unanimously.

- J. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$14,664.00 for Improvements on Clear Creek at Quakers Landing.

MOTION Director Gibson made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$14,664.00 for Improvements on Clear Creek at Quakers Landing. Director Gustafson seconded the motion.

The motion carried unanimously.

- K. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$16,492.50 for the Improvements on Vollmer Ditch and 33-acre detention pond.

MOTION Director Gibson made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$16,492.50 for the Improvements on Vollmer Ditch and 33-acre detention pond. Director Barcak seconded the motion.

The motion carried unanimously.

- L. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$39,479.50 for the Improvements on Mary's Creek at the Baptist Church.

MOTION Director Gibson made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$39,479.50 for the Improvements on Mary's Creek at the Baptist Church. Director Burkett seconded the motion.

The motion carried unanimously.

- M. Review & Take Action on the Pay Estimate for Proscap Development in the amount of \$46,128.00 for general maintenance.

MOTION Director Gibson made a motion to approve the Pay Estimate for Proscap Development in the amount of \$46,128.00 for general maintenance. Director Gustafson seconded the motion.

The motion carried unanimously.

5. CONSENT AGENDA

- A. Approval of the May 09, 2023, Bills
- B. Approval of the April 25, 2023, Minutes

MOTION Director Barcak made a motion to approve the May 09, 2023, Bills & the April 25, 2023, Minutes. Director Burkett seconded the motion.

The motion carried unanimously.

6. OPERATIONS MANAGERS REPORT

A. Project Updates:

GCCDD is mowing throughout the District.

DC Contracting making the improvements on Vollmer Ditch..

DC Contracting completed the de-silting on Eagles Ditch & Falcon Ridge.

DC Contracting continues the improvements on Mary's Creek.

DC Contracting started on Mary's Creek at the Baptist Church.

7. ADMINISTRATIVE MANAGERS REPORT

No Report.

8. DISTRICT ENGINEERS REPORT

Scott gave an update on plan reviews and the Castlewood Flood Control Projects and the Dunbar project and the easement and ROW maps.

9. CITY COUNCIL LIAISON REPORTS

a. City Council Liaison Report. No Report.

b. City Engineer Report. Jil gave a update on the Cities projects.

c. Planning & Zoning Liaison Report. No Report.

10. CITY OF LEAGUE CITY REPORT

a. City Council Liaison Report. No Report.

b. City Engineer Report. Matt gave a report on the Westland Ranch.

c. Planning & Zoning Liaison Report.

d. Peggy Zahler Report – Peggy gave a report on Gulf Coast Protection District and gave an update on HB 2614.

11. BOARD OF DIRECTORS REPORT

Director Holland – President Holland reported on meetings that he has plans to attend with Pearland, HCFC and League City. He also asked Scott to make sure that Drainage Criteria Manual is consisted with ATLAS 14.

Director Gustafson – No Report.

Director Burkett - Director Burkett reported on the DBWSC meeting and the meeting with Pearland.

Director Barcak - No Report

Director Gibson – No Report.

EXECUTIVE SESSION

1. CALL THE MEETING TO ORDER

2. EXECUTIVE SESSION

- A. THE BOARD OF DIRECTORS WILL CONVENE INTO EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODES, PURSUANT TO SECTION 551.072 – DISCUSSION REGARDING REAL PROPERTY.**

THE BOARD OF DIRECTORS WILL RECONVENE INTO AN OPEN MEETING

12. ACTION REGARDING EXECUTIVE SESSION

- A. CONSIDERATION AND POSSIBLE ACTION REGARDING REAL PROPERTY.**

13. ADJOURNMENT

MOTION Director Barcak moves for adjournment. Director Burkett seconded the motion. The motion carried unanimously. The meeting adjourned at 9:38 AM.

ATTEST:

Joseph Anderson – Operations Manager

Kevin Holland - President