

**Minutes  
Of the  
GALVESTON COUNTY  
CONSOLIDATED DRAINAGE DISTRICT**

**REGULAR BOARD MEETING**

**FEBRAURY 14, 2023**

Those Present: Board Members  
Gary Harris, Rusty Burkett, Kevin Holland, Don Barcak, Jim Gibson

Employees:  
Kathy Grace – Administrative Manager  
Joseph Anderson – Operations Manager  
Scott Sheridan – District Engineer

**NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT ON FEBRUARY 14, 2023, AT 8:00 AM AT THE DISTRICT'S OFFICE LOCATED AT 1605 WHITAKER DRIVE, FRIENDSWOOD, TEXAS.**

**1. CALL THE MEETING TO ORDER**

President Holland called the meeting of February 14, 2023, to order @ 8:00 AM.

**2. PLEDGE OF ALLEGIANCE**

Director Harris led the Pledge of Allegiance.

- 3. CITIZENS COMMENTS (Members of the public are invited to give comments at this time, lasting no longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated)** Eric Pipe had concerns with fences being installed within Sterling Creek subdivision. Don Johnson ask the Board to give an update on the FM 1959 project.

**4. DISCUSSION AND ACTION ITEMS**

- A. Review & Take Action on the 2021 – 2022 Annual Audit Report Performed by Whitley Penn.

MOTION Director Barcak made a motion to approve the 2021 – 2022 Annual Audit Report Performed by Whitley Penn. Director Harris seconded the motion.

The motion carried unanimously.

- B. Review & Take Action on Westland Ranch Section 4 – Preliminary Drainage Plan – Dannenbaum Engineering.

MOTION Director Gibson made a motion to approve the Westland Ranch Section 4 – Preliminary Drainage Plan – Dannenbaum Engineering. Director Harris seconded the motion.

The motion carried unanimously.

C. Review & Take Action on Hagewood Estates – Final Plat – Beacon Land & Services.

MOTION Director Gibson made a motion to approve the Hagewood Estates – Final Plat – Beacon Land & Services. Director Harris seconded the motion.

The motion carried unanimously.

D. Review & Take Action on the Interlocal Agreement Regarding Drainage Design Standards Between The City of League City and Galveston County Consolidated Drainage District.

MOTION President Holland made a motion to approve the Interlocal Agreement Regarding Drainage Design Standards Between The City of League City and Galveston County Consolidated Drainage District. Director Burkett seconded the motion.

The motion carried unanimously.

E. Review & Take Action on the proposal from Daniel Scott Engineering, LLC for Mary's Creek Improvements at Dunbar in the amount of \$15,000.00.

MOTION Director Harris made a motion to approve the proposal from Daniel Scott Engineering, LLC for Mary's Creek Improvements at Dunbar in the amount of \$15,000.00. Director Barcak seconded the motion.

The motion carried unanimously.

F. Review & Take Action on the proposal from FMS Surveying, Inc for Mary's Creek Improvements at Dunbar in the amount of \$4,500.00.

MOTION Director Harris made a motion to approve the proposal from FMS Surveying, Inc for Mary's Creek Improvements at Dunbar in the amount of \$4,500.00. Director Barcak seconded the motion.

The motion carried unanimously.

G. Review & Take Action on the Baker Road Detention – City of Friendswood would like to install 4 park benches and trash cans for a walking trail around the detention pond.

MOTION Director Harris made a motion to approve the Baker Road Detention – City of Friendswood would like to install 4 park benches and trash cans for a walking trail around the detention pond with the caveat that the City put in writing that they will keep the areas maintained. Director Burkett seconded the motion.

The motion passed unanimously.

H. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$46,136.00 for the Improvements on Eagle Ditch & Falcon Ridge.

MOTION Director Harris made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$46,136.00 for the Improvements on Eagle Ditch & Falcon Ridge. Director Gibson seconded the motion.

The motion carried unanimously.

- I. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$43,942.47 for the Improvements on Mary's Creek.

MOTION Director Burkett made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$43,942.47 for the Improvements on Mary's Creek. Director Harris seconded the motion.

The motion carried unanimously.

- J. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$13,231.84 for Improvements on San Joaquin Detention Pond.

MOTION Director Harris made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$13,231.84 for Improvements on San Joaquin Detention Pond. Director Gibson seconded the motion.

The motion carried unanimously.

## **5. CONSENT AGENDA**

- A. Approval of the February 14, 2023, Bills
- B. Approval of the January 24, 2023, Minutes

MOTION Director Harris made a motion to approve the February 14, 2023, Bills & the January 24, 2023, Minutes. Director Burkett seconded the motion.

The motion carried unanimously.

## **6. OPERATIONS MANAGERS REPORT**

- A. Project Updates:  
GCCDD is maintaining equipment.  
DC Contracting continues the improvements on the San Joaquin detention ponds.  
DC Contracting continues to perform the de-silting on Eagles Ditch & Falcon Ridge.  
DC Contracting continues the improvements on Mary's Creek.

## **7. ADMINISTRATIVE MANAGERS REPORT**

No Report.

## **8. DISTRICT ENGINEERS REPORT**

Scott gave an update on plan reviews and the Castlewood Flood Control Projects.

## **9. CITY COUNCIL LIAISON REPORTS**

- a. City Council Liaison Report. Councilman Griffon gave a project update.
- b. City Engineer Report. Samantha gave a report on the city's projects.
- c. Planning & Zoning Liaison Report. No Report.

## **10. CITY OF LEAGUE CITY REPORT**

- a. City Council Liaison Report. No Report.
- b. City Engineer Report. Reported on the Westland Ranch Development.

- c. Planning & Zoning Liaison Report.
- d. Peggy Zahler Report – Peggy gave a report on CCWSC, DBWSC, Gulf Coast Protection District.

**11. BOARD OF DIRECTORS REPORT**

Director Holland – President Holland gave an update on the FM 1959 project.

Director Harris - No Report.

Director Burkett - Director Burkett reported on debris removal along Clear Creek. Director Burkett stated that after the audit review showing the revenue is up and would like to look at the homestead exemption again. He also stated that we need to keep looking at projects downstream of FM 528.

Director Barcak - No Report

Director Gibson – No Report.

**EXECUTIVE SESSION**

**1. CALL THE MEETING TO ORDER**

**2. EXECUTIVE SESSION**

- A. THE BOARD OF DIRECTORS WILL CONVENE INTO EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODES, PURSUANT TO SECTION 551.071 (CONSULTATION WITH ATTORNEY) FOR A PRIVATE CONSULTATION WITH ITS ATTORNEY ABOUT A MATTER IN WHICH THE DUTY OF THE ATTORNEY UNDER THE RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICTS WITH Chapter 551.**

**THE BOARD OF DIRECTORS WILL RECONVENE INTO AN OPEN MEETING**

**12. ADJOURNMENT**

MOTION Director Gibson moves for adjournment. President Holland seconded the motion. The motion carried unanimously. The meeting adjourned at 9:39 AM.

ATTEST:

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Joseph Anderson – Operations Manager

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Kevin Holland - President