

**Minutes  
Of the  
GALVESTON COUNTY  
CONSOLIDATED DRAINAGE DISTRICT**

**REGULAR BOARD MEETING**

**NOVEMBER 14, 2023**

Those Present:

Board Members

Rusty Burkett, Kevin Holland, Theresa Gustafson, Jim Gibson, Lonnie Moffitt

Employees:

Kathy Grace – Administrative Manager

Joseph Anderson – Operations Manager

Scott Sheridan – District Engineer

**NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT ON NOVEMBER 14, 2023, AT 8:00 AM AT THE DISTRICT'S OFFICE LOCATED AT 1605 WHITAKER DRIVE, FRIENDSWOOD, TEXAS.**

**1. CALL THE MEETING TO ORDER**

President Holland called the meeting of November 14, 2023, to order @ 8:00 AM.

**2. INVOCATION**

President Holland led the invocation.

**3. PLEDGE OF ALLEGIANCE**

President Holland led the Pledge of Allegiance.

**4. CITIZENS COMMENTS (Members of the public are invited to give comments at this time, lasting no longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated)** Don Johnson gave a report on fees of an officer.

**5. DISCUSSION AND ACTION ITEMS**

A. Review & Take Action on Friendswood Trails Sections 3A & 4A – Final Drainage Plan – LJA Engineering.

MOTION Director Gibson made a motion to approve the Friendswood Trails Sections 3A & 4A – Final Drainage Plan – LJA Engineering. Director Gustafson seconded the motion.

The motion carried unanimously.

- B. Review & Take Action on City of Friendswood 16-inch Transmission Line Phase 1 A – Final Drainage Plan – LJA Engineering.

MOTION Director Burkett made a motion to approve the City of Friendswood 16-inch Transmission Line Phase 1 A – Final Drainage Plan – LJA Engineering. Director Gibson seconded the motion.

The motion carried unanimously.

- C. Review & Take Action on Friendswood Trails COF 16-inch Waterline Phase 1 B – Final Drainage Plan – LJA Engineering.

MOTION Director Burkett made a motion to approve the Friendswood Trails COF 16-inch Waterline Phase 1 B – Final Drainage Plan – LJA Engineering. Director Gibson seconded the motion.

The motion carried unanimously.

- D. Review & Take Action on 3217 FM 517 – Preliminary Drainage Plan – Lentz Engineering.

MOTION Director Burkett made a motion to approve the 3217 FM 517 – Preliminary Drainage Plan – Lentz Engineering. Director Gibson seconded the motion.

The motion carried unanimously.

- E. Review & Take Action on Legacy Drive Street Dedication Phase 1 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Drive Street Dedication Phase 1 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Moffitt seconded the motion.

The motion carried unanimously.

- F. Review & Take Action on Legacy Drive Dedication Phase 2 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Moffitt made a motion to approve the Legacy Drive Dedication Phase 2 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

- G. Review & Take Action on Legacy – West Boulevard Street Dedication Phase 1 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Burkett made a motion to approve the Legacy – West Boulevard Street Dedication Phase 1 – Preliminary Plat – LJA Planning & Landscape Architecture. President Holland seconded the motion.

The motion carried unanimously.

- H. Review & Take Action on Legacy Lake A – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Lake A – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

I. Review & Take Action on Legacy Lake B – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Burkett made a motion to approve the Legacy Lake B – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

J. Review & Take Action on Legacy Lake C – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Burkett made a motion to approve the Legacy Lake C – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gibson seconded the motion.

The motion carried unanimously.

K. Review & Take Action on Legacy Section 1 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 1 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

L. Review & Take Action on Legacy Section 2 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 2 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

M. Review & Take Action on Legacy Section 3 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 3 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

N. Review & Take Action on Legacy Section 4 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 4 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

O. Review & Take Action on Legacy Section 5 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 5 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

P. Review & Take Action on Legacy Section 6 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 6 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

Q. Review & Take Action on Legacy Section 7 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 7 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

R. Review & Take Action on Legacy Section 8 – Preliminary Plat – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Legacy Section 8 – Preliminary Plat – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

S. Review & Take Action on 518 Masa Plaza Phase 2 – Final Drainage Plan – Daniel Scott Engineering, LLC and reviewed by WGA Consulting Engineers.

MOTION Director Gibson made a motion to approve the 518 Masa Plaza Phase 2 – Final Drainage Plan – Daniel Scott Engineering, LLC and reviewed by WGA Consulting Engineers. President Holland seconded the motion.

T. Consider authorizing an Interlocal Agreement with the City of Friendswood for the Quaker Landing Drainage Improvement Project.

MOTION President Holland made a motion to approve the Interlocal Agreement with the City of Friendswood for the Quaker Landing Drainage Improvement Project. Director Gibson seconded the motion.

The motion carried unanimously.

## **6. CONSENT AGENDA**

- A. Approval of the November 14, 2023, Bills
- B. Approval of the October 24, 2023, Minutes

MOTION Director Gibson made a motion to approve the November 14, 2023, Bills & October 24, 2023, Minutes. President Holland seconded the motion. Director Burkett asked for DG Contracting Services to attend the meeting once a quarter.

The motion carried unanimously.

## **7. OPERATIONS MANAGERS REPORT**

- A. Project Updates:
  - GCCDD is mowing throughout the District.
  - DC Contracting continues the improvements on Mary's Creek at the Baptist Church.
  - DC Contracting continues the improvements on Mary's Creek at Royal Court.
  - DC Contracting continues the improvements on Mary's Creek.
  - DC Contracting continues the construction on number 3 detention pond off of Castlewood projects.

The barge will get back to work in two weeks.  
DC Contracting completed the slope paving at Dunbar, they will need to hydro mulch.

**8. ADMINISTRATIVE MANAGERS REPORT**

**9. DISTRICT ENGINEERS REPORT**

Scott gave a report on the projects.

**10. CITY COUNCIL LIAISON REPORTS**

- a. City Council Liaison Report. Councilman Griffon gave a report on city projects.
- b. City Engineer Report. Samantha Gave a report on city projects and will make a presentation at the November 28, 2023, meeting.
- c. Planning & Zoning Liaison Report. Marcus gave a report on the development on FM 528.

**11. CITY OF LEAGUE CITY REPORT**

- a. City Council Liaison Report. No Report.
- b. City Engineer Report. No Report
- c. Planning & Zoning Liaison Report.

**12. REGIONAL FLOOD PLAN CORRESPONDENCE**

- A. Peggy Zahler. Peggy gave a report on League City and Washington DC update.

**13. BOARD OF DIRECTORS REPORT**

Director Holland – No Report.

Director Gustafson - Report that there was a veterans display of flags at the Baker Road detention pond.

Director Burkett - Reported that he will continue to focus on areas that flood in Friendswood and put pressure on the USACOE and the State level.

Director Moffitt - No Report.

Director Gibson – No Report.

**EXECUTIVE SESSION**

**1. CALL THE MEETING TO ORDER**

**2. EXECUTIVE SESSION**

**A. THE BOARD OF DIRECTORS WILL CONVENE INTO CLOSED MEETING, PURSUANT TO TEX. GOV'T CODE SECTION 551.072 – DISCUSSION REGARDING REAL PROPERTY**

**THE BOARD OF DIRECTORS WILL RECONVENE INTO AN OPEN MEETING**

**14. ACTION REGARDING EXECUTIVE SESSION**

- A. DISCUSS AND APPROVE THE PURCHASE REAL PROPERTY LOCATED ADJACENT TO WOODVINE STREET AND/OR CLEAR CREEK (GCAD PARCEL: 200308) IN THE CITY OF**

**FRIENDSWOOD FOR DRAINAGE SYSTEM PURPOSES.**  
**MOTION** President Holland made a motion to **PURCHASE REAL PROPERTY LOCATED ADJACENT TO WOODVINE STREET AND/OR CLEAR CREEK (GCAD PARCEL: 200308) IN THE CITY OF FRIENDSWOOD FOR DRAINAGE SYSTEM PURPOSES.** Director Gibson seconded the motion.

The motion carried unanimously.

**15. ADJOURNMENT**

**MOTION** Director Burkett moves for adjournment. Director Gustafson seconded the motion. The motion carried unanimously. The meeting adjourned at 9:10 AM.

ATTEST:

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Joseph Anderson – Operations Manager

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Kevin Holland – President