

**Minutes  
Of the  
GALVESTON COUNTY  
CONSOLIDATED DRAINAGE DISTRICT**

**REGULAR BOARD MEETING**

**AUGUST 08, 2023**

Those Present:

Board Members

Rusty Burkett, Kevin Holland, Theresa Gustafson, Jim Gibson, Lonnie Moffitt

Employees:

Kathy Grace – Administrative Manager

Joseph Anderson – Operations Manager

Scott Sheridan – District Engineer

**NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT ON AUGUST 08, 2023, AT 8:00 AM AT THE DISTRICT'S OFFICE LOCATED AT 1605 WHITAKER DRIVE, FRIENDSWOOD, TEXAS.**

**1. CALL THE MEETING TO ORDER**

President Holland called the meeting of August 08, 2023, to order @ 8:00 AM. Director Gibson did the invocation.

**2. PLEDGE OF ALLEGIANCE**

President Holland led the Pledge of Allegiance.

- 3. CITIZENS COMMENTS (Members of the public are invited to give comments at this time, lasting no longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated)** Katy Rogers questioning the Board about videoing the meeting to share with the residents of Friendswood and wish the meeting would be held at a different time so more residents could attend. Janson Jones thanked GCCDD for all the work.

**4. DISCUSSION AND ACTION ITEMS**

- A. Review & Take Action on saying a prayer before the GCCDD's meeting.

MOTION Director Burkett made a motion to approve saying a prayer before the GCCDD's meeting. Director Gibson Seconded the motion.

The motion carried unanimously.

- B. Review & Take Action on Friendswood Trails Section 3A & 4A – Preliminary Drainage Plan – LJA Engineering.

MOTION Director Moffitt made a motion to approve the Friendswood Trails Section 3A & 4A – Preliminary Drainage Plan – LJA Engineering. Director Gibson seconded the motion.

The motion carried unanimously.

- C. Approve or Deny Friendswood Animal Hospital Regional Detention – requesting to purchase 0.63 ac-ft of regional detention – WGA Consulting Engineers.

MOTION Director Gibson made a motion to approve the Friendswood Animal Hospital Regional Detention – requesting to purchase 0.63 ac-ft of regional detention – WGA Consulting Engineers. Director Gustafson seconded the motion.

The motion carried unanimously.

- D. Approve or Deny 306 S. Friendswood Regional Detention – requesting to purchase 0.89 ac-ft of regional detention – Grey Wolf Engineers.

MOTION Director Gibson made a motion to approve the 306 S. Friendswood Regional Detention – requesting to purchase 0.89 ac-ft of regional detention – Grey Wolf Engineers. Director Moffitt seconded the motion.

The motion carried unanimously.

- E. Review & Take Action on 36 Wilderness Trails – Final Drainage Plan – DTS.

MOTION Director Burkett made a motion to approve the 36 Wilderness Trails – Final Drainage Plan – DTS with the caveat to remove the Houston notes. Director Moffitt seconded the motion.

The motion carried unanimously.

- F. Review & Take Action on Friendswood Trails Sections 4B & 5A – Preliminary Drainage Plans – LJA Engineering.

MOTION Director Gibson made a motion to approve the Friendswood Trails Sections 4B & 5A – Preliminary Drainage Plans – LJA Engineering. Director Gustafson seconded the motion.

The motion carried unanimously.

- G. Review & Take Action on Westland Ranch Revised Master Plan – Letter of Authorization – LJA Planning & Landscape Architecture.

MOTION Director Gibson made a motion to approve the Westland Ranch Revised Master Plan – Letter of Authorization – LJA Planning & Landscape Architecture. Director Gustafson seconded the motion.

The motion carried unanimously.

- H. Review & Take Action on the Strategic Plan and date to facilitate to GCCDD in the amount of \$12,500.00.

MOTION Director Gibson made a motion to approve the Strategic Plan and date to facilitate to GCCDD in the amount of \$12,500.00. President Holland seconded the motion.

The motion carried unanimously.

**5. CONSENT AGENDA**

- A. Approval of the August 08, 2023, Bills
- B. Approval of the July 25, 2023, Minutes

MOTION Director Gibson made a motion to approve the August 08, 2023, Bills & July 25, 2023, Minutes. President Holland seconded the motion.

The motion carried unanimously.

**6. OPERATIONS MANAGERS REPORT**

- A. Project Updates:  
GCCDD is mowing throughout the District.  
DC Contracting continues the improvements on Mary's Creek at the Baptist Church.  
DC Contracting continues the improvements on Mary's Creek at Royal Court.  
DC Contracting continues the improvements on Mary's Creek.  
DC Contracting started the Castlewood projects.  
The barge continues the clearing and de snagging on Clear Creek.  
DC Contracting started the Dunbar project.

**7. ADMINISTRATIVE MANAGERS REPORT**

Kathy reported that she is working with the IT person on the U-Tube channel.

**8. DISTRICT ENGINEERS REPORT**

Scott gave a report on the projects.

**9. CITY COUNCIL LIAISON REPORTS**

- a. City Council Liaison Report. Councilman Griffon gave a report on the city projects.
- b. City Engineer Report. Samantha gave a report on the city projects.
- c. Planning & Zoning Liaison Report. Marcus gave a report from P & Z.

**10. CITY OF LEAGUE CITY REPORT**

- a. City Council Liaison Report. No Report.
- b. City Engineer Report. Matt gave a report on the Westland Ranch.
- c. Planning & Zoning Liaison Report.
- d. Peggy Zahler Report – Peggy gave an update on the Gulf Coast Protection District and the San Jacinto Region 6. She also reports the CCWSC meeting is today at 11:00 am.

**11. BOARD OF DIRECTORS REPORT**

Director Holland – Asked Scott to send the Board members the Drainage Criteria Manual to review so we can update and would like to discuss it in one month.

Director Gustafson - Gave report on the DBWSC meeting and the meetings be held bi-monthly.

Director Burkett - Thanked Samantha and Robert for working with GCCDD on the Master Drainage

Plan.

Director Moffitt - No Report  
Director Gibson – No Report.

## **EXECUTIVE SESSION**

### **1. CALL THE MEETING TO ORDER**

### **2. EXECUTIVE SESSION**

- A. THE BOARD OF DIRECTORS WILL CONVENE INTO EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODES, PURSUANT TO SECTION 551.072 – DISCUSSION REGARDING REAL PROPERTY**

## **THE BOARD OF DIRECTORS WILL RECONVENE INTO AN OPEN MEETING**

### **12. ACTION REGARDING EXECUTIVE SESSION**

#### **A. CONSIDERATION AND POSSIBLE ACTION REGARDING REAL PROPERTY.**

MOTION Director Gibson made a motion to approve moving forward on the property on Woodvine with the current contract with the nondisclosure. President Holland seconded the motion.

The motion carried unanimously.

### **13. ADJOURNMENT**

MOTION Director Burkett moves for adjournment. Director Gibson seconded the motion. The motion carried unanimously. The meeting adjourned at 9:21 AM.

ATTEST:

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Joseph Anderson – Operations Manager

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Kevin Holland - President