

**Minutes  
Of the  
GALVESTON COUNTY  
CONSOLIDATED DRAINAGE DISTRICT**

**REGULAR BOARD MEETING**

**SEPTEMBER 13, 2022**

Those Present: Board Members  
Gary Harris, Rusty Burkett, Kevin Holland, Don Barcak, Jim Gibson

Employees:  
Kathy Grace – Administrative Manager  
Joseph Anderson – Operations Manager  
Scott Sheridan – District Engineer

**NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE GALVESTON COUNTY CONSOLIDATED DRAINAGE DISTRICT ON SEPTEMBER 13, 2022, AT 8:00 AM AT THE DISTRICT'S OFFICE LOCATED AT 1605 WHITAKER DRIVE, FRIENDSWOOD, TEXAS.**

**1. CALL THE MEETING TO ORDER**

President Holland called the meeting of September 13, 2022, to order @ 8:00 AM.

**2. PLEDGE OF ALLEGIANCE**

President Holland led the Pledge of Allegiance.

- 3. CITIZENS COMMENTS (Members of the public are invited to give comments at this time, lasting no longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated)** Don Johnson asked the Board to support the FM 1959 project by reallocating the money back in the budget that was moved at the Budget Workshop.

**4. DISCUSSION AND ACTION ITEMS**

**THE GALVESTON COUNTY CONSOLIDATED DRIANAGE DISTRICT BOARD OF DIRECTORS CALL A PUBLIC HEARING REGARDING THE 2022 – 2023 TAX RATE (0.1298/\$100).**

**5. DISCUSSION AND ACTION ITEMS**

- A. Review & Take Action on the GCCDD's 2022 – 2023 Budget.

MOTION Director Harris made a motion to approve the GCCDD's 2022 – 2023 Budget with the caveat to

change back to the original workshop budget numbers. Director Gibson seconded the motion.

The motion carried unanimously.

- B. Motion to establish the 2022 – 2023 Tax Rate (0.1298/\$100) Resolution 2022-5-2022-2023 Tax Rate.

MOTION Director Gibson made a motion to approve the 2022 – 2023 Tax Rate (0.1298/\$100) Resolution 2022-5-2022-2023 Tax Rate. Director Harris seconded the motion.

The motion carried unanimously.

- C. Review & Take Action on Avalon at Friendswood Section 3 – Preliminary Drainage Plan – LJA Engineering.

MOTION Director Harris made a motion to approve the Avalon at Friendswood Section 3 – Preliminary Drainage Plan – LJA Engineering. Director Barcak seconded the motion.

The motion carried unanimously.

- D. Review & Take Action on Georgetown Detention Basin – Preliminary Plat – Pape – Dawson Engineers, Inc.

MOTION Director Harris made a motion to approve the Georgetown Detention Basin – Preliminary Plat – Pape – Dawson Engineers, Inc. Director Gibson seconded the motion.

The motion carried unanimously.

- E. Review & Take Action on Joyful Park – Final Plat – Windrose Surveying & Land Services, LLC.

MOTION Director Barcak made a motion to approve the Joyful Park – Final Plat – Windrose Surveying & Land Services, LLC. Director Harris seconded the motion.

The motion carried unanimously.

- F. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$34,516.65 for the Improvements on Clear Creek at Imperial Estates.

MOTION Director Harris made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$34,516.65 for the Improvements on Clear Creek at Imperial Estates. Director Barcak seconded the motion.

The motion carried unanimously.

- G. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$19,722.00 for the Improvements on Eagle Ditch.

MOTION Director Barcak made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$19,722.00 for the Improvements on Eagle Ditch. Director Harris seconded the motion.

The motion carried unanimously.

- H. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of

\$18,129.25 for the Improvements on Clear Creek at Whispering Pines.

MOTION Director Harris made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$18,129.25 for the Improvements on Clear Creek at Whispering Pines. Director Burkett seconded the motion.

The motion carried unanimously.

- I. Review & Take Action on the Pay Estimate for DC Contracting Services, LLC in the amount of \$42,449.51 for the Improvements on Mary's Creek.

MOTION Director Gibson made a motion to approve the Pay Estimate for DC Contracting Services, LLC in the amount of \$42,449.51 for the Improvements on Mary's Creek. Director Harris seconded the motion.

The motion carried unanimously.

- J. Review & Take Action on the Pay Estimate for Proscap Development, LLC in the amount of \$11,680.00 for general creek maintenance.

MOTION Director Harris made a motion to approve the Pay Estimate for Proscap Development, LLC in the amount of \$11,680.00 for general creek maintenance. Director Barcak seconded the motion.

The motion carried unanimously.

## **5. CONSENT AGENDA**

- A. Approval of the September 13, 2022, Bills
- B. Approval of the August 23, 2022, Minutes

MOTION Director Harris made a motion to approve the September 13, 2022, Bills & the August 23, 2022, Minutes. Director Gibson seconded the motion.

The motion carried unanimously.

## **6. OPERATIONS MANAGERS REPORT**

- A. Project Updates:  
GCCDD is maintaining equipment.  
DC Contracting continues the improvements on Clear Creek at Whispering Pines.  
GCCDD has been mowing throughout town this past week.  
DC Contracting completed the repairs at Baker Road for slope repairs and will need to hydro mulch.  
DC Contracting continues to perform the de-silting on Eagles Ditch.  
DC Contracting completed installing the railcar crossing and installing the handrails.  
Proscap performed general creek maintenance throughout the District.

## **7. ADMINISTRATIVE MANAGERS REPORT**

Kathy reported that the dedication for the Harold Whitaker Storm Water Basin will be on September 20, 2022 at 9:00 am.

## **8. DISTRICT ENGINEERS REPORT**

- Scott gave a report on upcoming plan reviews.

## **9. CITY COUNCIL LIAISON REPORTS**

- a. City Council Liaison Report.
- b. City Engineer Report. Samantha gave an update on the City projects.
- c. Planning & Zoning Liaison Report. No Report.

**10. CITY OF LEAGUE CITY REPORT**

- a. City Council Liaison Report. Councilman Millican gave an update on the Cities projects.
- b. City Engineer Report. Reported on the Westland Ranch development.
- c. Planning & Zoning Liaison Report.
- d. Peggy Zahler Report – Report about the phasing of the study for the surge protection project. Update on the WRDA bill and the coastal study update.

**11. BOARD OF DIRECTORS REPORT**

Director Holland – President Holland stated that the Board has always supported the FM 1959 project.  
 Director Harris - No Report.  
 Director Burkett - Director Burkett also stated that the Board always support the FM 1959 project. And thank Councilman Griffon for the work being performed on the easement and ROW mapping.  
 Director Barcak - No Report  
 Director Gibson – Director Gibson stated that the Interlocal Agreement covers everything that GCCDD requested. Director Gibson also said he would like to nominate Peggy Zahler as GCCDD liaison to the San Jacinto Flood Protection Board.

**EXECUTIVE SESSION**

**1. CALL THE MEETING TO ORDER**

**2. EXECUTIVE SESSION**

**A. THE BOARD OF DIRECTORS WILL CONVENE INTO EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODES, PURSUANT TO SECTION 551.074 – PERSONNEL MATTERS.**

**THE BOARD OF DIRECTORS WILL RECONVENE INTO AN OPEN MEETING**

**12. ACTION REGARDING EXECUTIVE SESSION**

**A. CONSIDERATION AND POSSIBLE ACTION REGARDING ANNUAL EVALUATION OF OPERATIONS MANAGER’S WORK PERFORMANCE.**

Director Barcak made a motion to increase the annual salary by \$7,500.00 dated back to September 1, 2022. Director Harris seconded the motion.

The motion carried unanimously.

**13. ADJOURNMENT**

MOTION Director moves for adjournment. Director seconded the motion. The motion carried unanimously. The meeting adjourned at 9:34 AM.

ATTEST:

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Joseph Anderson – Operations Manager

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Kevin Holland - President